

**LEASE APPLICATION**

NAME: \_\_\_\_\_ SSN# \_\_\_\_\_ DOB: \_\_\_\_\_  
SPOUSE: \_\_\_\_\_ SSN# \_\_\_\_\_ DOB: \_\_\_\_\_  
OTHER OCCUPANTS: \_\_\_\_\_ SSN# \_\_\_\_\_ DOB: \_\_\_\_\_  
\_\_\_\_\_ SSN# \_\_\_\_\_ DOB: \_\_\_\_\_  
\_\_\_\_\_ SSN# \_\_\_\_\_ DOB: \_\_\_\_\_

**RESIDENCE HISTORY**

Current Address: \_\_\_\_\_  
Number Street Apt# City State Zip  
Home Phone#: \_\_\_\_\_ Mortgage/Landlord: \_\_\_\_\_  
Phone#: \_\_\_\_\_  
Length of Residence: Years \_\_\_\_ Months \_\_\_\_ Monthly Mortgage/Rent Payment: \_\_\_\_\_  
Previous Address: \_\_\_\_\_  
(If current address is less than 5 years) Number Street Apt# City State Zip  
Length of Residence: Years \_\_\_\_ Months \_\_\_\_ Monthly Mortgage/Rent Payment: \_\_\_\_\_  
Mortgage/Landlord's Name: \_\_\_\_\_  
Mortgage/Landlord's Phone#: \_\_\_\_\_  
Do you own a animal? Yes \_\_\_\_ No \_\_\_\_ If yes, what type? Ferret \_\_\_\_ Cat \_\_\_\_  
Dog \_\_\_\_ Age \_\_\_\_ / \_\_\_\_ Wt. \_\_\_\_ / \_\_\_\_  
Have you ever been evicted from a place of residence? Yes \_\_\_\_ No \_\_\_\_  
If yes, when? \_\_\_\_\_  
Do you owe a balance to a utility company \_\_\_\_, telephone company \_\_\_\_,  
cable TV company \_\_\_\_?  
Have you ever been convicted of a felony? Yes \_\_\_\_ No \_\_\_\_  
If yes, please explain: \_\_\_\_\_

**EMPLOYMENT HISOTRY**

Employer: \_\_\_\_\_  
City/State: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Position: \_\_\_\_\_ Length Employed: Years \_\_\_\_ Months \_\_\_\_  
Gross Income; \$ \_\_\_\_\_ Per: Hour \_\_\_\_ Weekly \_\_\_\_ Monthly \_\_\_\_  
Supervisor: \_\_\_\_\_  
Current 2<sup>nd</sup> Job: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Position: \_\_\_\_\_ Length Employed: Years \_\_\_\_ Months \_\_\_\_  
Gross Income; \$ \_\_\_\_\_ Per: Hour \_\_\_\_ Weekly \_\_\_\_ Monthly \_\_\_\_  
Supervisor: \_\_\_\_\_  
Spouse's Employer: \_\_\_\_\_  
City/State: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Position: \_\_\_\_\_ Length Employed: Years \_\_\_\_ Months \_\_\_\_  
Gross Income; \$ \_\_\_\_\_ Per: Hour \_\_\_\_ Weekly \_\_\_\_ Monthly \_\_\_\_  
Supervisor: \_\_\_\_\_  
Other Income: Amount: \$ \_\_\_\_\_ Source: \_\_\_\_\_

(Appropriate documentation required)

1<sup>st</sup> Car: \_\_\_\_\_  
(Year/Make/Model) (Plate #)

2<sup>nd</sup> Car: \_\_\_\_\_  
(Year/Make/Model) (Plate #)

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_  
(Applicant)

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_  
(Spouse)

Person you wish notified and want responsible for your personal property in case of emergency. (Other than co-residents. Must be provided to approve application.)

For Applicant:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

For Spouse:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone#: \_\_\_\_\_

### APPLICATION DEPOSIT AGREEMENT

Applicant has deposited an "Application Deposit" (all monies received prior to move-in) in consideration for owner's taking the dwelling off the market while considering approval of this application. If the applicant is approved by owner, the application deposit shall be credited to the required security deposit. If the applicant is approved but fails to promptly enter into the contemplated lease, the application deposit shall be forfeited to the owner as a cancellation fee. The application deposit will be refunded only if the application is not approved.

Applicant understands that he/she is being charged a nonrefundable application processing fee of \$35 per person (see above).

The facts as set forth in my application for rental are true and complete. I authorize you to make any investigation for my resident history, criminal background, employment, and financial and credit history.

### (DO NOT WRITE IN THIS SECTION)

Apt. #: \_\_\_\_\_ Apt. Size: \_\_\_\_\_

M/I Date: \_\_\_\_\_ Lease Length: \_\_\_\_\_

Basic rent: \$ \_\_\_\_\_ Surcharge: \$ \_\_\_\_\_ M/M Rent: \$ \_\_\_\_\_

Pet Rent: \$ \_\_\_\_\_ Upgraded Carpet: \$ \_\_\_\_\_

Security Deposit: \$ \_\_\_\_\_

Nonrefundable Pet Deposit: \$ \_\_\_\_\_ Nonrefundable Application Fee: \$ \_\_\_\_\_

Concession/Special: \_\_\_\_\_

Balance Due at Move-In: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Leasing Agent's Initials: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date